



Cascadia Wildlands 2025 Summer Field and Events Coordinator

Employment Status: Temporary, Part-Time, Seasonal

Compensation: Hourly \$29/hour, 24 to 30 hours/week for 12-14 weeks, depending on availability (total contract maximum of 300 hours). Position involves working irregular hours, including weekends, evenings, and overnight camping trips.

*This is a short term contract position that does not include insurance or other benefits, the successful applicant is responsible for all tax payments.

Location: This is a hybrid remote position based in Eugene, OR including several trips to various field locations on western Oregon public lands, The Coordinator is expected to work from the Cascadia Wildlands' office or at a home office when they are not in the field.

Start Date: Exact start date is flexible in May 2025, preference for earlier in the month. End date in late September 2025. Must be available for Field Checking Basecamp June 20-25th and the Oregon Country Fair July 11-13th, both of which include overnight stays on site.

ABOUT CASCADIA WILDLANDS

Cascadia Wildlands is a 26-year-old, non-profit conservation organization working to defend and restore Cascadia's wild ecosystems in the forests, in the courts, and in the streets. We envision vast old-growth forests, a stable climate, rivers full of wild salmon, wolves howling in the backcountry, and vibrant communities sustained by the unique landscapes of the Cascadia bioregion. Grassroots organizing, policy development and litigation are the primary strategies we employ to achieve our conservation goals.

POSITION DESCRIPTION

The Coordinator is the seasonal support for Cascadia Wildlands summer outreach, events and field work. The Coordinator helps with organizing Cascadia Wildlands' WildCAT (Cascadia Action Team) volunteer resources, planning and executing seasonal field checking activities and compiling collected data, planning and leading public hikes, tabling at community outreach opportunities, and training new volunteers. The Summer Field & Events Coordinator reports to the Field & Organizing Manager, with support from the Conservation Director. This position supports the organization's work to ensure that public agencies, most notably the U.S. Forest Service and Bureau of Land Management, are following the law and taking actions that are consistent with management plans and the best available science. The position is designed for a current college student interested in

the conservation field. Preference is given to current students, though recent graduates or those pursuing alternative forms of education are welcome to apply.

Fieldwork involves supporting volunteers in field checking proposed timber sales across public lands in western Oregon (usually no more than a 1-2 hour drive from Eugene, OR) on day and sometimes overnight trips. Priority locations for field checking are identified by Cascadia Wildlands' Wildlands Director and Field & Organizing Manager. Field checking typically involves driving to remote areas and hiking off trail on uneven, often strenuous terrain during variable weather conditions. Field data — including notes describing the forests, measurements, lists of species present, photographs, and more — are organized for use in outreach, public comments and legal advocacy. Public programming includes volunteer training, public hikes, and tabling at educational, fundraising and outreach events. Prior field checking experience is beneficial, but not required - training can be provided.

- **Field checking coordination and logistics (50%)**
 - Working with the Field & Organizing Manager and Communications Fellow, bottomline planning, logistics and outreach (social media posts, sign-up forms, pre and post volunteer communications, carpools, organizing and keeping track of equipment, etc.) for field checking outings, including day trips and campouts
 - Working with the Field & Organizing Manager, attend and assist with field checking trainings and outings, including independently leading small breakout groups of volunteers in the field, and Field Checking Basecamp (June 20-25th)
 - Ensure effective information and field data transfer between volunteers and Cascadia Wildlands' staff within one week of outings
 - Ensure proper and safe use of all equipment/gear/tools
 - Ensure volunteer safety and COVID-19 field work protocols
- **Field checking data management (20%)**
 - Support and/or independently lead trainings on field checking data collection protocol for volunteers
 - Assist in maintenance of project data, including project maps, comments written by volunteers, photographs taken in the field, and data sheets
 - Ensure field data is uploaded and organized within one week of outings, including sending reminders and following up with volunteers
- **Events (25%)**
 - Represent Cascadia Wildlands at relevant outreach and fundraising events, including but not limited to: Basecamp (June 20-25th), Oregon Country Fair

(July 12-14th), Eugene Pride (TBA), TransWild (TBD), WildCAT Celebration (TBD), Foliage Fest (TBD), etc.

- Enter new supporter/volunteer information into database within one week
- **Miscellaneous (5%)**
 - Attend Cascadia Wildlands staff and WildCAT volunteer monthly meetings as needed
 - Draft short updates for Cascadia Wildlands monthly newsletter and blog

REQUIREMENTS

- Available to start May 2025 (preferably towards the beginning of the month)
- Live in or near Eugene or Springfield, Oregon, or be willing to temporarily move
- Ability to work for several hours at a time in off trail, forested environments during adverse weather conditions while communicating with others
- Excellent interpersonal and collaboration skills, including the ability to communicate effectively with partners and community representatives
- Work and track hours on a non-typical schedule, including early starts, weekends, and overnights. Submit timely invoices for hours and reimbursement
- Keen attention to detail and ability to coordinate logistics for multiple events; ability to learn from challenges and adapt
- Recognition of the dynamics of social privilege associated with race, gender identity, class, age, ability, education-level and other characteristics and demonstrated experience and ability to address these proactively to promote equitable, just, and inclusive solutions to conflict
- Proficient in basic computer applications, such as email, listserv/google group/drive management, word processing, spreadsheets, and internet
- Proficient in basic smartphone applications, such as Signal messaging
- Current COVID-19 vaccination

PREFERRED EXPERIENCE AND SKILLS

- Familiarity with Pacific Northwest forest ecosystems
- Experience using Avenza or other map and data collection applications
- Experience utilizing GIS mapping software, and/or map-reading and orienteering skills
- Experience collecting and processing ecological field data
- Familiarity with federal land management agencies
- Personal vehicle with valid insurance is not required, but preferred (mileage reimbursement available)

- Wilderness First Aid (or equivalent) and CPR certifications
- Spanish language proficiency

DESIRED ATTRIBUTES

- An interest, curiosity, and a willingness to learn and deeply engage with wild places, wildlife, and grassroots movements
- A commitment to building a more diverse, equitable and inclusive environment in the office and in the larger conservation community
- An ability to form meaningful relationships with diverse and sometimes disparate constituencies
- A commitment to building a movement through cultivating volunteers, creating personal connections with community members, and supporting colleagues in their work
- A high standard of accountability and commitment to preventing and/or resolving conflicts and communicating openly and honestly
- A positive, solutions-oriented approach to work

Cascadia Wildlands is committed to cultivating a diverse, empowered, and respectful community in the workplace and beyond. We do not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, parental status, marital status, veteran status, ancestry, or national or ethnic origin. People of color, people with disabilities, and people of all gender identities are encouraged to apply.

To Apply: Please send a current resume, a one-page cover letter, and three references to apply@cascwild.org. Priority deadline is **January 31st, 2025**. Not every applicant will be asked to interview. First-round interviews will be conducted via Zoom. Advancing applicants will then be asked to come to the Cascadia Wildlands office for an in-person interview. Applicants may be asked to complete a “homework” assignment after the first interview that will take no longer than two hours. The position is open until filled. No phone calls please.